學長計劃 新亞書院 New Asia College
MENTORSHIP PROGRAMME

# Let's Learn about the New Asia College Mentorship Programme 2026-27 in 5 minutes!

The Mentorship Programme of New Asia College provides a platform for New Asia Students and Alumni to share experiences and become friends. In order to let you enjoy every moment of the programme, we encourage you to take a few minutes to go through this guide.

| | Mentee  | Mentor  |
|---|---|---|
| **Aim** | ◆ To exchange of experiences with mentors, to understand the challenges of the society<br>◆ To broaden your horizons<br>◆ To know more about the College | ◆ To know more about how the young people think and also pass the torch<br>◆ To know more NA Alumni, expanding network<br>◆ To strengthen the relation with the College |
| **Goal** | ◆ Long Term: Mentees can aim at while pursuing knowledge, also learn how to cultivate their moral characters.<br>◆ Short Term: Mentors can help the Mentees to set some goals to achieve during the year. For example, being punctual every time for meetings; or work together for a social service. | |

## How do mentees complete the programme

1. Help maintain a good relationship among the Base Group. If you are a senior student, take care of your junior schoolmates and share your experiences.
2. Proactively organize an activity (or an online meeting) and invite your groupmates to join. You also need to write a report.
3. Actively participate in the activities offered by the programme.
4. Be punctual all the time.
5. Observe the commitments you have made to the programme.
6. Do not hesitate to contact the College when necessary (Tel. 3943 9680/ Email: kelvin@cuhk.edu.hk)

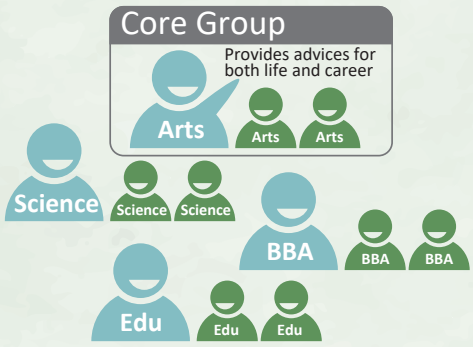
## How do mentors help mentees complete the programme

1. Meet the mentees face to face (It is required to meet twice)
2. Participate in the activities organized by your Core and Base Groups (Mentees are required to organize an activity for the group)
3. Assess your mentee(s) at the end of the programme.
4. Observe the commitments you have made to the programme.
5. Do not hesitate to contact the College when necessary (Tel. 3943 9680/ Email: kelvin@cuhk.edu.hk)

學長計劃 新亞書院 New Asia College
MENTORSHIP PROGRAMME

# 7 Important points for the programme

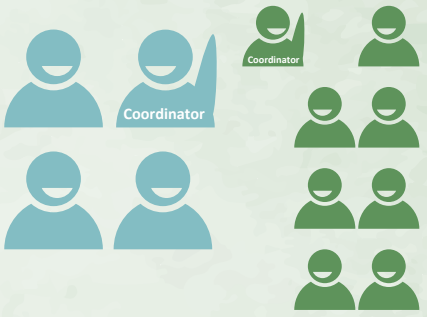
## Base Group




Core Groups are assigned according to the expertise of mentors, majors, preferences of mentees; and also interests of them. They are then formed into a Base Group.

## Group Coordinator

Important!

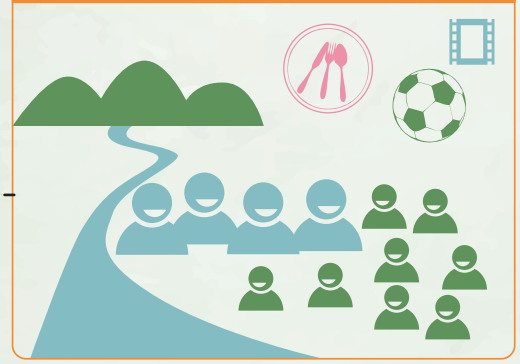



Both mentors and mentees would elect a coordinator. The coordinators would help in encouraging groupmates to participate in various activities.

## Organize Activities



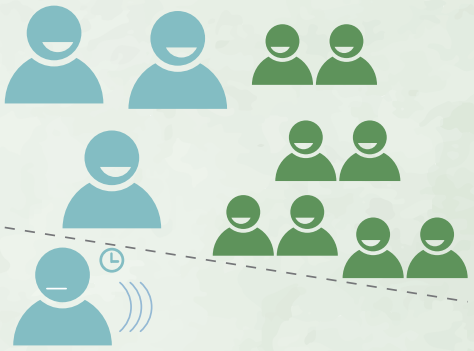
Please submit a Written report to the College.



Both Base and Core groups would organize various activities. Any kinds of activity are welcome.

## Teamwork

Important!



If a mentor is busy, other mentors would take care of his/her mentees.

## Constantly contact




The coordinators should constantly maintain communications among the group. They can help in contacting groupmates for gatherings. When the coordinators are not available, other members should help.

## Communicate electronically



It is basic etiquette for mentees to reply promptly to mentors when they receive advices or invitations. If the mentees find it is not possible to reply immediately, they should also let the mentors know they are taking time to reply.

## Contact the College for any issue




Should mentors or mentees encounter any difficulties, please contact the College for assistance. The College would take it confidentially.

學長計劃 新亞書院 New Asia College
MENTORSHIP PROGRAMME

# Let's learn about New Asia College Mentorship Programme 2026-27!

## Features

### 1. Strong alumni network of different careers

Mentors of this programme include alumni graduated from 60s to 2010s. Whether you are students or alumni, you will be benefited.

### 2. Matching for Base and Core Groups

Small groups are matched according to the mutual career and personal interests, backgrounds and programme expectations. A Base Group is formed for 4 Core Groups to expand discipline diversity.

### 3. Mentor Expertise Network

A list of "Mentor Expertise " would be sent to participants. The list includes the names, majors, and recent occupation (the latest one for retired mentors). Participants will know who is participating in the programme and they can approach each other by asking the College.

### 4. Common Interest Newtork

A list of "Common Interest" would be sent to participants. Participants can find friends with the same interest among all people in the programme.

### 5. College and Alumni Association activity recommendation

The College would send out activity recommendations from time to time. Groups can consider attending the activities.

### 6. International students are welcome

We welcome international students to participate. We hope to promote cultural exchange in this programme.

## Assessment

- We recommended setting aside about 1 hour each month or around 8 hours over the year for mentor-mentee interaction (including e-communication, We recommend exploring and discussing on an issue of any topic.)
- Mentees must meet their mentors at least twice during the period.
- Mentees must attend one session of the Career Development Day to be held on 17 January 2027 (For non-local students who do not understand Cantonese, we will provide English interpretation.).
- Mentees must take initiative to organize a gathering for your groupmate (you may co-organize with your Base Group. ) For example, pay a visit to a museum.
- Mentees must write a report of no more than 200 words for the aforementioned self-initiated-activity. It must also include at least one photo taken during the activity. Each mentee MUST submit an individual report. Alternatively, they may submit a "Self-Reflection Report", and are also required to write a "Thank You Note" for their mentor.
- You would be assessed by your mentors. Mentees must receive a rating of "Fair" or above in order to complete the Programme.

Upon the fulfilment of the above requirements, you would be awarded a "Participation certificate". For those who participate proactively in the programme may be awarded a "Excellent Mentee Award" and monetary recognition.

# Mentorship Programme 2026-27
# Year Plan

| Date | | Time | Venue | Activities |
|---|---|---|---|---|
| 2026 | 15 & 16 Sept | 18:45-19:30 | ZOOM Online Meeting | Mentee Briefing Session<br>(ALL New Mentees must attend once) |
| | 7 Nov (Sat) | 14:00-14:45 Mentor Briefing Session<br>15:00-17:00 Kick-off Ceremony | To be confirmed | Kick-off Ceremony of NAC Mentorship Programme 2026/27 |
| | 1st Semester (Until 5 Dec) | | | 1. Group organizes activities<br>2. Civil Servants Preparation and Interview Skills Workshop<br>3. A museum visit |
| 2027 | 16 Jan (Sat) | 14:00-18:00<br><br>18:30-21:00 | CUHK Campus*<br><br>Yun Chi Hsien, New Asia College | Career Development Day<br>1. Mock Interviews<br>2. Workshops<br>3. Sharing sessions<br><br>Spring Welcoming Poon Choi Gala of Mentorship Programme |
| | 2nd Semester (11 Jan to 24 Apr) | | | 1. Group organizes activities<br>2. Mentor Gathering<br>3. A Local/oversea field trip |

Mentees must attend the "Mentee Briefing Session" (former mentees may be excused), Inauguration Ceremony, the Career Talks Day. Other activities are optional.

To encourage the mentees to be proactive in this programme, the Executive Committee of The New Asia College Mentorship Programme would select some outstanding mentees and award them the "Excellent Mentee Award" and monetary recognition.

If mentees are absent in the mandatory activities due to special reasons, please submit the request form with absent reason and official proof. Otherwise the mentee would NOT be able to complete the programme and be awarded the "Certificate of Participation". The College will suspend the application of mentee to the students who cannot complete the programme for one year, and their records will be considered for participation in other College activities.

## Enquiry

Mr. Edwin Chan
Assistant College Development Officer
Tel.: 3943-7602 Fax: 2603-5418 email: edwinchan22@cuhk.edu.hk

Mr. Kelvin Cheung, Senior College Development Officer, New Asia College
Tel.: 3943-9680 Fax: 2603-5418 Email: kelvin@cuhk.edu.hk