香港中文大學新亞書院
李潔蘭文化活動基金
申請細則

簡介

本活動基金為向本院李潔蘭校董致意而成立，表揚其多年來對教育事業的熱忱，以及對傳承「新亞精神」的貢獻，旨在鼓勵新亞同學舉辦文化活動，在書院建立文化氛圍，並讓新亞學子感受文化的內蘊。具體實踐活動舉隅請見【附件】。

對象

開放予新亞書院同學申請。同學可以個人、學生小組或組織名義申請。

申請辦法

申請人須提交活動計劃書，詳述活動目的、對象、內容及財政預算。活動須以「文化」為主題，如文學、藝術、音樂及宗教等，可與不同學系或機構合作。

評選方式

書院將審閱申請人之計劃書，選出合資格者。申請者或須出席面試介紹有關活動。

資助金額

資助金額因應活動性質和收到之申請數目而定，基金預算每年發放資助總額為港幣三萬元。資助將於活動完結後以實報實銷形式發放。

受資助申請人責任

獲資助的項目，申請人必須於**通知信上指定日期前**提交：

1. 一份八百至一千字的報告（中英文均可）及照片五至六幀（每項檔案須達 1MB 或以上），以作書院存檔、出版用途或擺放在其他書院展覽中。
2. 詳列活動收支的財政報告和收據**正本**（機票單據須同時附上登機證），以便書院安排發放資助予申請人。
3. 倘若逾時遞交，所批資助可能會自動取消。

備註

1. 申請人只可就同一活動項目申請一項書院資助。
2. 申請人應詳細列明其他已申請的資助及金額（如適用）。如發現資料不實，書院有權取消所批出的資
助。
3. 倘若活動內容有改動，申請人須盡快通知本院。
4. 為保障利益，本院鼓勵同學或學生團體與服務提供者釐清雙方的權責，而負上的責任須切實可行。

【附件】

具體實踐活動舉隅

1. 與人間佛教研究中心合作，以「靜觀」為主題，邀請東蓮覺苑、秀峰禪院、梅村、心呼吸等團體合作，讓學生體驗「靜觀」文化及效益。

2. 與香港中文大學道教文化研究中心合作，以「養生」為主題。

3. 與文物館合作，以「藝術文化推廣」為主題。

4. 與博物館合作，以「非物質文化遺產」為主題。

New Asia College, The Chinese University of Hong Kong
Lee Kit Lan Cultural Activities Fund
Application Guidelines

Introduction

"Lee Kit Lan Cultural Activities Fund" was established in tribute to College Trustee Lee Kit Lan in recognition of her long-standing dedication to education and contributions to carrying forward the "New Asia Spirit". It aims to encourage College students to organize cultural activities, foster a cultural atmosphere within the College, and enrich students' understanding and appreciation of the value of culture. Examples of such activities are listed in the 【Appendix】.

Eligibility

The fund is open for application from students of New Asia College. Applications can be submitted by individual students or in a group.

Application Procedures

Applicants have to submit a proposal providing the details of the activity, including the objective, target, programme and budget.

Selection Procedures

The College will consider the activity based on the proposal submitted by applicants. Applicants may be invited to a selection interview to present the proposal.

Amount of Subsidy

The amount of granted subsidy depends on the nature of the activity and the number of applications received, with an estimated amount of HK$30,000 in total annually. The approved subsidy will be provided on a reimbursement basis after the activity.

Responsibilities of Grantees

For subsidized activities, grantees shall submit the following items **according to the deadline stated on the notification letter**:

1. A 800 to 1,000-word report (either in Chinese or English), and five to six photographs (each of size over 1MB or above) for the College's retention, publication or display in other College exhibitions.
2. A financial report and all relevant receipts (please provide **original** copies; for airfare, please provide the receipts and the boarding passes) for the College to disburse the subsidy to grantees.
3. Late submission of receipts can result in cancellation of the approved subsidy.

Notes

1. Applicants can only apply for one type of College subsidy for the same activity.
2. Applicants should specify other source(s) of subsidy applied for and the amount (if any). False information may result in forfeiture of the subsidy.
3. Should there be any change(s) to the activity, the applicant shall inform the College as soon as practicable.
4. Individual students and student societies are encouraged to clarify the rights and responsibilities with the service provider concerned to protect their interests, and such responsibilities shall be reasonably practicable.

【Appendix】

Examples of Activities

1. In collaboration with the Centre for the Study of Humanistic Buddhism, on the theme of “Mindfulness”, in partnership with groups such as Tung Lin Kok Yuen, Su Bong Zen Monastery, Plum Village Hong Kong, and Pause & Breathe, to enable students to experience the culture and benefits of mindfulness.

2. In collaboration with the Centre for Studies of Daoist Culture of The Chinese University of Hong Kong, on the theme of “Health and Wellness”.

3. In collaboration with the Art Museum, on the theme of “Art and Cultural Promotion”.

4. In collaboration with other museum(s), on the theme of “Intangible Cultural Heritage”.