New Asia College, The Chinese University of Hong Kong
Storefriendly Charity Foundation Sports Subsidy Scheme
Application Guidelines

Introduction

"Storefriendly Charity Foundation Sports Subsidy Scheme" was established by the member of the Board of Trustees of New Asia College, Mr. Chan Kai Ho Kevin to encourage College students to participate in the local or overseas sports competitions, and to further develop their strength in that sports.

In order to fulfil the requirements of the Subsidy Scheme, the sports competition must be organized by any one of the following institutions/organizations, either in Hong Kong or overseas:

- National Sports Associations under the Sports Federation & Olympic Committee of Hong Kong, China;
- Inter-University Competition / Friendly match
- Any competitions recommended/nominated by The Chinese University of Hong Kong (CUHK) or New Asia College

Priority will be given to students who will participate in tennis games, or any competitions as a representative of the New Asia College, CUHK or Hong Kong.

Eligibility

The fund is open for application from students of New Asia College regardless of their year of study.

Application Procedures

Applicants have to submit the following documents for consideration:

- Proposal (stating the date, time, venue, type and brief information about the competition)
- Budget plan (including to participation fee, transportation fee, accommodation fee (if any), equipment preparation/repair fee etc.)
- Event websites
- Event brochures / flyers
- Event Schedule
- Completed activity enrolment forms
- General information of the organizer of this event

Selection Procedures

The College will consider the application based on the relevant documents submitted by applicants. Applicants may be invited for an interview to provide a brief introduction of the competition.

Amount of Subsidy

The amount of granted subsidy depends on the nature of the competition, the financial budget and the number of applications received, with an estimated amount of HK$40,000 in total annually (The maximum amount of subsidy for each student is HK$4,000). The overall estimated expenses over HK$2,000 will be considered.

Responsibilities of Grantees

1. If the applicant is a graduating student, the subsidized competition must be completed by the end of the respective academic year, i.e. 31 July. If the event will continue after that, the College may exercise its discretion to approve the application.
2. For subsidized events, grantees shall submit the following items **within 10 working days after the completion of the competition**:
    - Proof of the participation and completion of the competition
    - A report of the participation of the competition (may include your result, evaluation of your performance in the competition)
    - A financial report with all the relevant receipts (please provide the **original** copies; for airfare, please provide the receipts and the boarding passes) for the College to disburse the subsidy to grantees.

Late submission of receipts can result in cancellation of the approved subsidy.

Notes

1. Applicants can only apply for one type of College subsidy for the same event.
2. Applicants should specify other source(s) of subsidy applied for and the amount (if any). False information may result in forfeiture of the subsidy.
3. Should there be any change(s) to the event, the applicant shall inform the College as soon as practicable.
4. Applicants are encouraged to clarify the rights and responsibilities with the service provider concerned to protect their interests, and such responsibilities shall be reasonably practicable.