New Asia College, The Chinese University of Hong Kong
Manda Young Wing Yan Cultural and Arts Activity Fund
Application Guidelines

Introduction

"Manda Young Wing Yan Cultural and Arts Activity Fund" was established by College alumnus Ms. Manda Young to encourage College students to organize and promote cultural and arts activities, and to extend the benefit of the activities to the low income and underprivileged people in the society.

Activities covered include cultural and arts performances and activities which are conducive to the promotion of culture and arts among the underprivileged.

Eligibility

The fund is open for application from students of New Asia College. Applications can be submitted by individual students, in a group, a student club/association or in partnership with a non-profit organization.

Application Procedures

Applicants have to submit a proposal providing the details of the activity, including the objective, target, programme and budget of the activity.

Selection Procedures

The College will consider the activity based on the proposal submitted by applicants. Applicants may be invited to an interview to present the proposal.

Amount of Subsidy

The amount of granted subsidy depends on the nature of the activity and the number of applications received, with an estimated amount of HK$20,000 in total annually (in the past, the grant for each activity ranged from HK$3,000 to HK$20,000).

Responsibilities of Grantees

For subsidized activities, grantees shall submit the following items **according to the deadline stated on the notification letter**:

1. A 800 to 1,000-word report (either in Chinese or English), and five to six photographs (each of size over 1MB or above) for the College's retention, publication or display in other College exhibitions.
2. A financial report and all relevant receipts (please provide **original** copies; for airfare, please provide the receipts and the boarding passes) for the College to disburse the subsidy to grantees.
3. Late submission of receipts can result in cancellation of the approved subsidy.

Notes

1. Applicants can only apply for one type of College subsidy for the same activity.
2. Applicants should specify other source(s) of subsidy applied for and the amount (if any). False information may result in forfeiture of the subsidy.
3. Should there be any change(s) to the activity, the applicant shall inform the College as soon as practicable.
4. Individual students and student societies are encouraged to clarify the rights and responsibilities with the service provider concerned to protect their interests, and such responsibilities shall be reasonably practicable.