

Letter of Authorization

To whom it may concern,

I, _____ (Student I.D.# _____), hereby authorize
_____ (Student I.D.# _____), my proposed roommate,
to handle the room allocation procedures at _____ Hall on my behalf.

Despite this authorization, I understand that I myself will have to sign to collect my own set of room keys in person.

Signed: _____ Date: _____
Email: _____ Phone: _____